BIBLIOGRAPHIES

A bibliography is an alphabetical list of resources used in researching or preparing an assignment and it is usually included at the end of your work.

Our school uses The Harvard System of Referencing.

When you are taking notes about a topic, remember to write down the bibliographic details of the resource used as you may not be able to easily access the information again.

Examples of how to reference all types of resources are on display in the library.

BOOKS
You should note the following information and layout when using books:
1. Author’s last name, then initial (if author is unknown, list under the title of the work)
2. Year of publication, followed by a comma
3. Title, in italics, followed by a comma
4. Publisher, followed by a comma
5. Place of publication, then full stop.

BOOK EXAMPLE:
Note: You should be able to determine the required information, such as publishing details, on the back of the title page in the book.

WEBSITES OR ONLINE DATABASES:
You should note the following information and layout when using the internet, (if possible):
1. Author’s last name, then initial
2. Year of publication, followed by a comma
3. Title of document, in italics, followed by a comma
4. Publication body, followed by a comma
5. Publication place, followed by a comma
6. Date of access, followed by a comma
7. Full web address (with no breaks) or Name of database, followed by a full stop.

WEBSITE EXAMPLE:
OTHER RESOURCES:
Other resources, such as maps, encyclopedias, dvds, graphs, podcasts, blogs etc. all follow a similar format: Author/ Editor, Year, Title, Year of Publication, Place of Publication, Date of access and website (if applicable.)

ENCYCLOPEDIA EXAMPLE:

PODCAST EXAMPLE:

BLOGS AND WIKIS EXAMPLE:
All resources in a bibliography should be listed in alphabetical order.
(Disregard the”, “a”, or “an.”)

QUOTES:
If you are incorporating a direct quote or a paraphrase into your work, you should include the author, date of publication and page number of the source into the body of your work, (directly after the quote), as shown in the example below:
“Opponents also argue that genetic modification will not really help provide food for the world and will harm farmers’ incomes.” (Vaughan, 2010 p26)
This reference should also be included in full detail in the bibliography.

HARVARD ONLINE GENERATOR:
www.harvardgenerator.com
You can use automated referencing by using the Harvard Generator. Simply copy and paste the website or the ISBN of the book into the appropriate place and press “generate.” You will need to save each reference as it is created into your assignment or onto a word document.